

# The Independence Public Library Hotspot Lending Agreement

## Guidelines for borrowing a Hotspot

- Patrons must be Buchanan County residents 18 years or older and must sign this agreement at the Checkout Desk each time a Mobile Hotspot is checked out.
- A valid Independence Public Library account and valid photo identification must be presented at the time of checkout.
- Patrons must be in good standing with the library, having a library card for a minimum of 30 days with household fines/fees of less than \$10.00.
- Mobile Hotspots may be checked out for one week with no renewals.
- Hotspots must be returned to a staff member at the circulation desk, and not placed in the book/AV returns.
- Check in of a hotspot must be 30 minutes or more before the library closes. Patron must remain present until equipment is checked and cleared from the cardholder's account.
- Overdue mobile hotspots will be deactivated within 24 hours of the due date.

## Fines and Liability

- The overdue fine for the Hotspot and its components is \$10.00 per day until returned.
- Patrons will be charged \$10.00 for hotspots returned to the book/AV returns.
- Hotspots should be kept in a temperature-controlled environment; do not leave it in your car.
- The patron is responsible for costs associated with loss, theft, or damage of the hotspot and accessories.

<b>Hotspot Replacement Costs</b>	
Mobile Hotspot Unit	\$195.00
Charging Cord/Adapter	\$15.00
Case	\$15.00
<b>Total Replacement Cost</b>	<b>\$225.00</b>

I agree to abide by the Independence Public Library's Mobile Hotspot Lending Guidelines as stated above, and pay any overdue fines, \$10.00 per day until returned. I understand that if I return the mobile hotspot to a book/AV return, I will be charged a \$10.00 fine, and I agree to pay full replacement costs should the hotspot be lost, stolen or damaged. I have read this entire document and my signature below indicates my agreement to the terms and conditions outlined above.

Library Card #: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## Check Out Confirmation:

\_\_\_\_\_  
Print Cardholder Name Date

\_\_\_\_\_  
Cardholder Signature Date

\_\_\_\_\_  
Staff Signature (Verifies the hotspot and accessories are included and operational at the time of checkout)

## Check in Confirmation:

\_\_\_\_\_  
Cardholder Signature Date

\_\_\_\_\_  
Staff Signature Date